



Eliminate AP Friction Across ECC & S/4HANA Without Rework Tomorrow

 Fix AP today, benefit forever

Presented by:

David Ibarra Martin

AP Automation Strategy
Lead, Americas

Document & Data Management



ACCURATE

Capture once. Use everywhere.



AUTOMATED

Eliminate manual work. Reduce risk.



VISIBLE

End-to-end visibility and control.

SAP Systems & Migration Timeline Breakdown



Migration does not eliminate AP friction. Timing pressure continues regardless of platform.

AP in SAP Overview

General AP Flow

- 1) Gather all invoices across various channels
- 2) Enter Data
- 3) Match / Reconcile Invoices
- 4) Determine if an exception
- 5) Resolve exceptions & issues
- 6) Put through appropriate approval channel(s)
- 7) Post Invoices
- 8) Process Payments
- 9) File Invoices

1



2



3



4



5



6



7



8



9



The Current State of AP in SAP ECC

AP in SAP Overview – General Flow



1
Gather all invoices across various channels



2
Enter Data



3
Match / Reconcile Invoices



4
Determine if an exception



5
Exception Resolution

Resolve exceptions & issues



6
Approval Routing

Put through appropriate approval channel(s)



7
Post Invoices



8
Process Payments




9
File Invoices


Common SAP AP Friction

1 

Easy to mismanage
No centralized control

2 

Slow & error-prone manual entry
MIRO / FB60 slows processes &
Introduces errors

3 

Lining up reconciliation docs
takes time & often don't align


4 

Painstaking cross-source
scrutiny; error-prone

5 


Exception Resolution

Cross departmental delays;
Ineffective communication;
Missed comms – follow up cadence;
Operational Silos

6 

Approval Routing

Approval Authority confusion – outside SAP
Cross departmental delays;
Ineffective communication;
Missed comms – follow up cadence;

7 

Delays due to unresolved
exceptions, manual rework,
data constraints

8 

Payment timing impacted by
upstream delays
Limited visibility into invoice
readiness

9 

Difficulty finding all invoices &
associated documents (context);
Scattered, incomplete trail – audit
visibility impacted

25 Common SAP AP Challenges

Common Challenges

- No funneling of invoices across **multiple channel reception** (email box, Snail Mail EDI, Portal)
- **Incorrect or missing PO references** – prevents proper reconciliation
- **Vendor master data discrepancies**
- **Duplicate invoices** processing
- **Price** discrepancies vs PO
- **Quantity mismatches** vs Goods Receipt
- Goods **Receipt not posted** at time of invoice processing
- Lack of **Tolerance Threshold Policy** – Inconsistent rules
- **Tax Calculation Mismatches**
- **Unexpected Freight** / Additional Charges
- Heavy reliance **on manual data entry errors** (amounts, dates, vendor IDs)

More Common Challenges

- **Incorrect G/L coding** or **cost center assignment** for non-PO invoices
- Non-PO invoices requiring **manual classification**
- Invoices **incorrectly routed**
- **Missing/Incomplete supporting documentation**
- Pieces of **communication lost** in email threads
- **Invoices lost / scattered** across locations and systems
- **Data spread across SAP, email, etc.**
- Getting **timely coordination** across AP, purchasing, receiving
- **Lack of clear ownership** during exception handling
- **Approval routing delays** – unclear approval paths
- **Limited visibility across invoice lifecycle**
- **Audit trail fragmented** & difficult to keep track of
- Process **strain and buckling under volume** increases

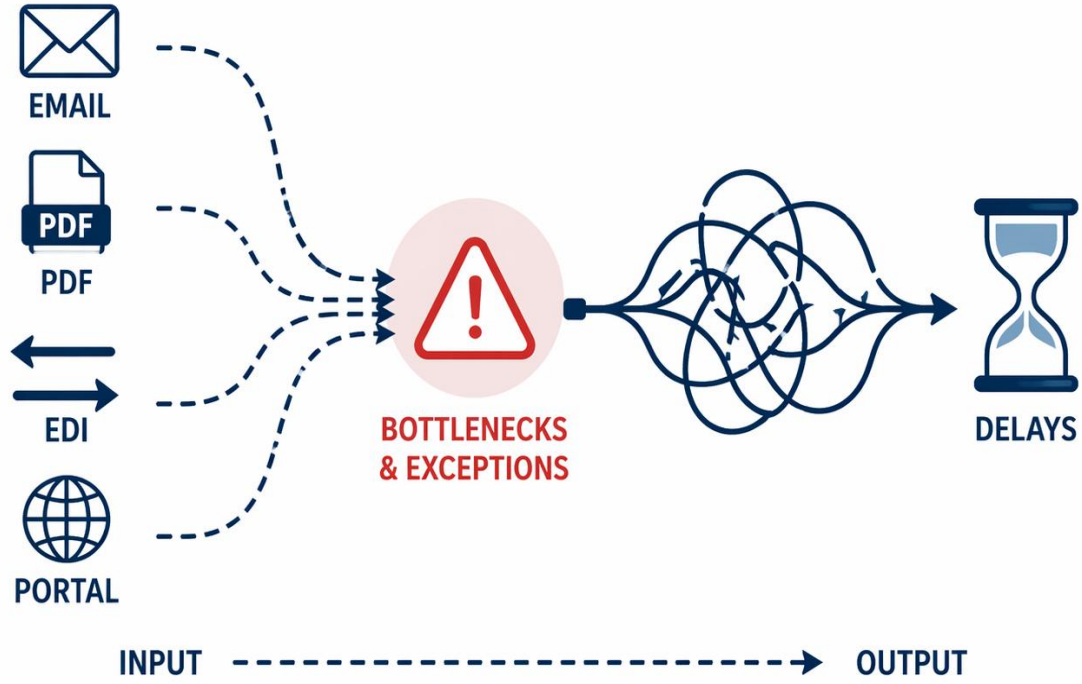
Survey – Which challenge is most relevant Any other?



ECC & S/4HANA Users' Hopes for AP Fix via SAP

ECC to S/4 HANA AP Hopes

- S/4 Hana migration will improve AP Flow
- Processes will be streamlined
- Visibility will improve
- Manual work will be reduced



S/4HANA AP Hopes

- Things need to stabilize.
- Processes need time to improve
- Optimizations & system improvements will fix AP

Describing S/4HANA Improvements

What S/4 Hana Improves

Faster, in-memory processing

Real-Time data access & transaction speed

Simplified data modeling & reporting

Reduced data redundancy & improved reporting structure

Easier to Navigate UI

Fiori-based experience improves usability & adoption

SAP Compliance & Update Readiness

Better alignment with SAP standards & future upgrades

What S/4 Hana Does Not Solve for AP

Fragmented Invoice Reception

Invoices still arrive across email, PDF, EDI, & portals

Manual Inefficiencies

Data entry, validation, & handling still require human effort

Resolution Exception & Approval Delays

Issues still require cross-team coordination & follow-up

Lack of End-to-End Process Visibility

Limited tracking across intake, processing, and resolution

Being Passive Has A Cost

Efficiency Declines

- Manual work continues
- Slow, frustrating process compounds with growth
- Invoice backlog grows
- Teams are reactive, not proactive



Risk Expands

- Higher likelihood of data entry errors
- Duplicate or missed invoices
- Incomplete or inconsistent audit trails
- Increased compliance exposure



As processes remain unchanged, challenges compound instead of being resolved

Costs Increase

- Higher cost per invoice processed
- Missed early payment discounts
- Increased labor requirements
- Inefficiencies scale with volume




Team Burns Out

- Ap teams stretched across tasks
- Repetitive manual work dominates
- Increased stress and turnover risk
- Less time for process improvement



Survey – What is your organization most likely to do about AP friction in the next 12 months?

- A) Wait for S/4HANA migration or stabilization
 - B) Improve AP Processes before or outside of SAP
 - C) Add more manual workarounds or internal controls
 - D) Evaluate AP automation or externalized governance
 - E) Not sure yet
- 

Defining A Proper AP Solution

AP Governance

- Standardized process and rules
- Controlled validation before SAP
- Structured Exception Handling
- End to End Visibility and Traceability

Why This Matters

- Reduces errors / rework
- Speeds up invoice processing & resolution
- Improves accountability across teams
- Ensures auditability and compliance

SAP Clean Core Strategy

- Keep SAP system close to standard
- Minimize customizations
- Keeps the Core Clean
- Promotes externalization

Why This Matters

- Reduce Technical Debt
- Future upgrades easier
- SAP promotes customization using external extensions

Defining A Proper AP Solution

AP Governance

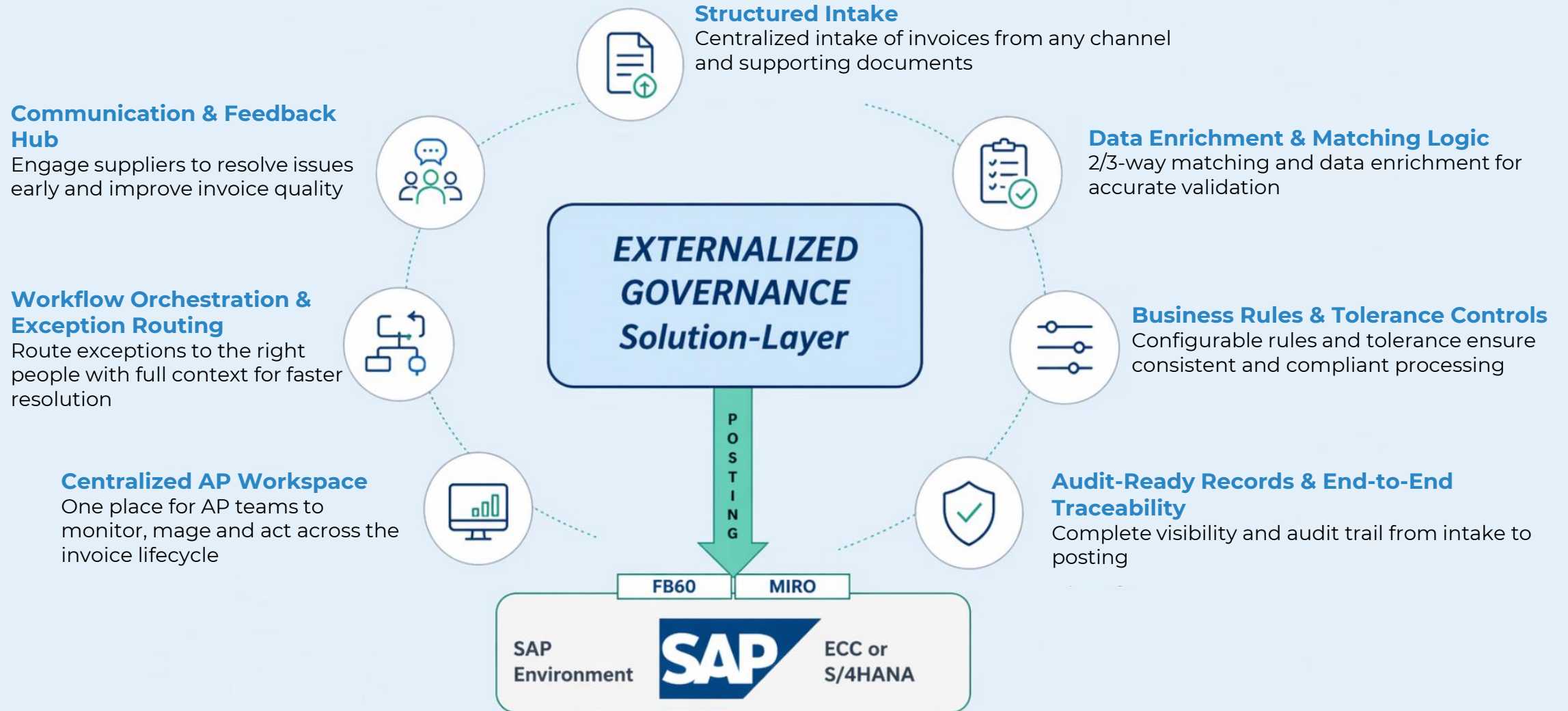
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SAP Clean Core Strategy

- Keep SAP system close to standard
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- Promotes externalization

EXTERNALIZED GOVERNANCE
Solution-Layer

Defining A Proper AP Solution



Governance happens outside SAP. Execution happens inside SAP

Defining A Proper AP Solution

Communication & Feedback Hub

Engage stakeholders to resolve issues early and improve invoice quality

Workflow Orchestration & Exception Routing

Route exceptions to the right people with full context for faster resolution

Centralized AP Workspace

One place for AP teams to monitor, manage and act across the invoice lifecycle

Structured Intake

Centralized intake of invoices from any channel and supporting documents

Data Enrichment & Matching Logic

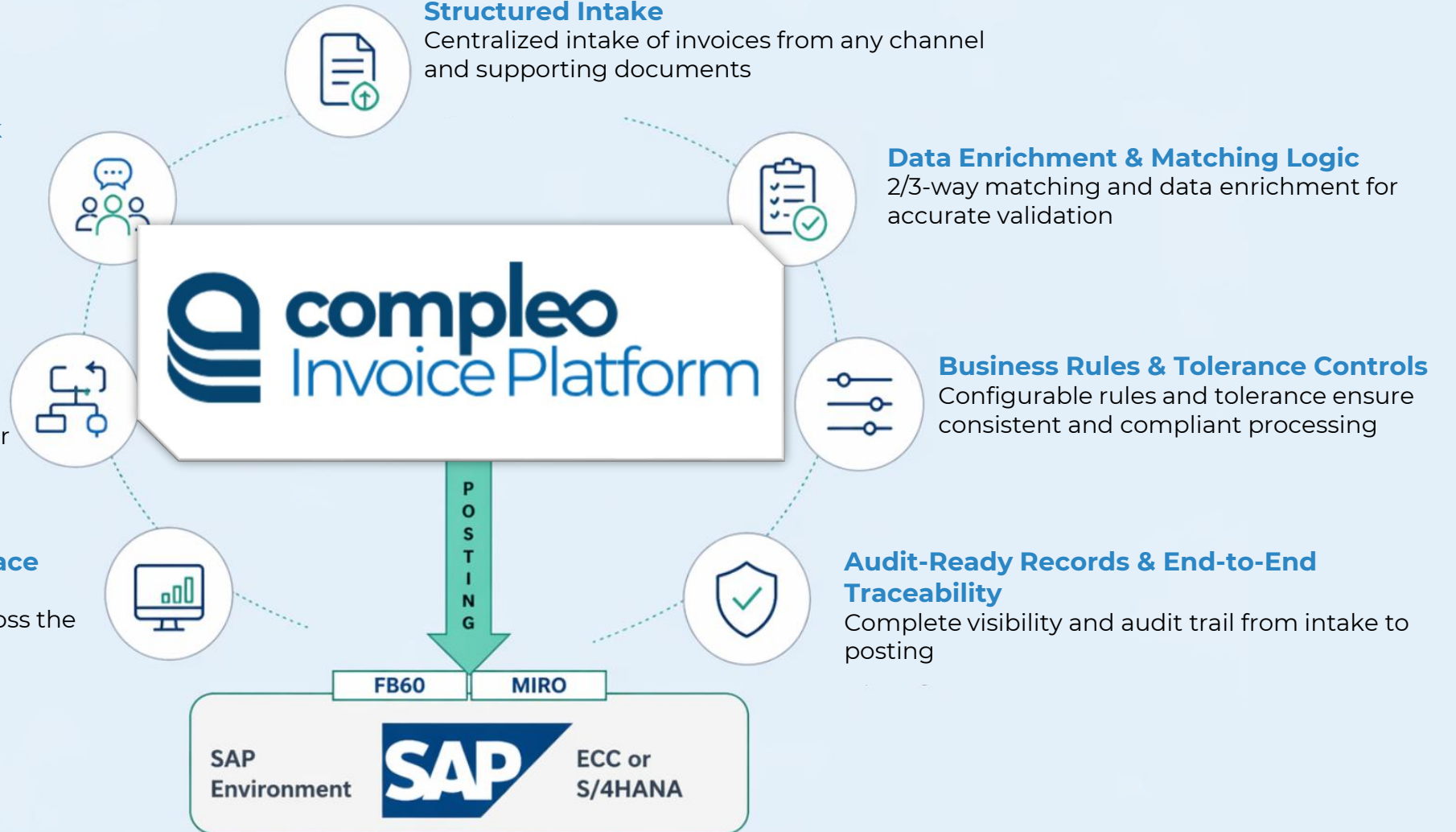
2/3-way matching and data enrichment for accurate validation

Business Rules & Tolerance Controls

Configurable rules and tolerance ensure consistent and compliant processing

Audit-Ready Records & End-to-End Traceability

Complete visibility and audit trail from intake to posting



Governance happens outside SAP. Execution happens inside SAP

Mapping AP Pain to Externalized Governance Capabilities

Communication & Feedback Hub

- Cross-Departmental errors
- Missing documents
- Back and forth delays

Workflow Orchestration & Exception Routing

- Approval Routing confusion
- Exception-related delays
- Lack of ownership

Centralized AP Workspace

- Data Spread across systems
- Inconsistent processes
- Supporting docs missing

Structured Intake

- Fragmented invoice channels
- Missing / incomplete invoices
- Slow Manual invoice data logging

Data Enrichment & Matching Logic

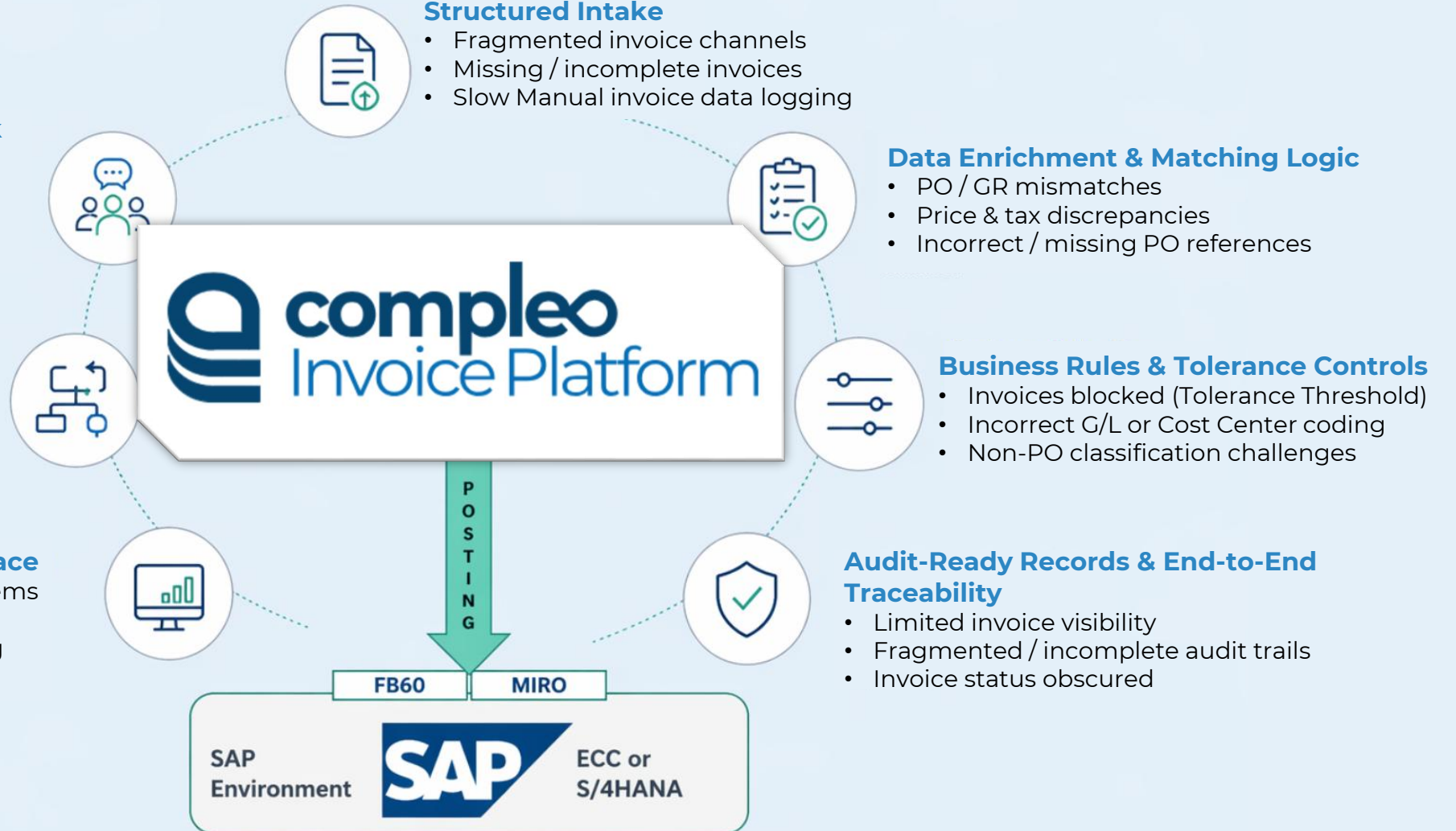
- PO / GR mismatches
- Price & tax discrepancies
- Incorrect / missing PO references

Business Rules & Tolerance Controls

- Invoices blocked (Tolerance Threshold)
- Incorrect G/L or Cost Center coding
- Non-PO classification challenges

Audit-Ready Records & End-to-End Traceability

- Limited invoice visibility
- Fragmented / incomplete audit trails
- Invoice status obscured



Governance happens outside SAP. Execution happens inside SAP

Keeping SAP IT Requirements in Mind



Independent, Synchronized, Integrated with SAP Whether ECC or S/4HANA

Independent

Synchronized

Integrated

EXTERNALIZED GOVERNANCE LAYER
Compleo Invoice Platform

- Invoice Intake**
Multi-channel capture
- Validation & Matching**
Ensure accuracy up front
- Workflow & Exception Handling**
Resolve issues and route for approval
- Visibility & Audit**
Real-time tracking and complete audit trail



Validated Invoices
for Posting



Master Data &
Status Updates

SAP SYSTEM
ECC or S/4HANA

- Vendor**
Vendor master data
- Purchase Order (PO)**
PO and goods receipt data
- General Ledger (GL)**
Chart of accounts and financials
- Invoice Posting**
MIRO / FB60
- Invoice Status**
Real-time status back to platform



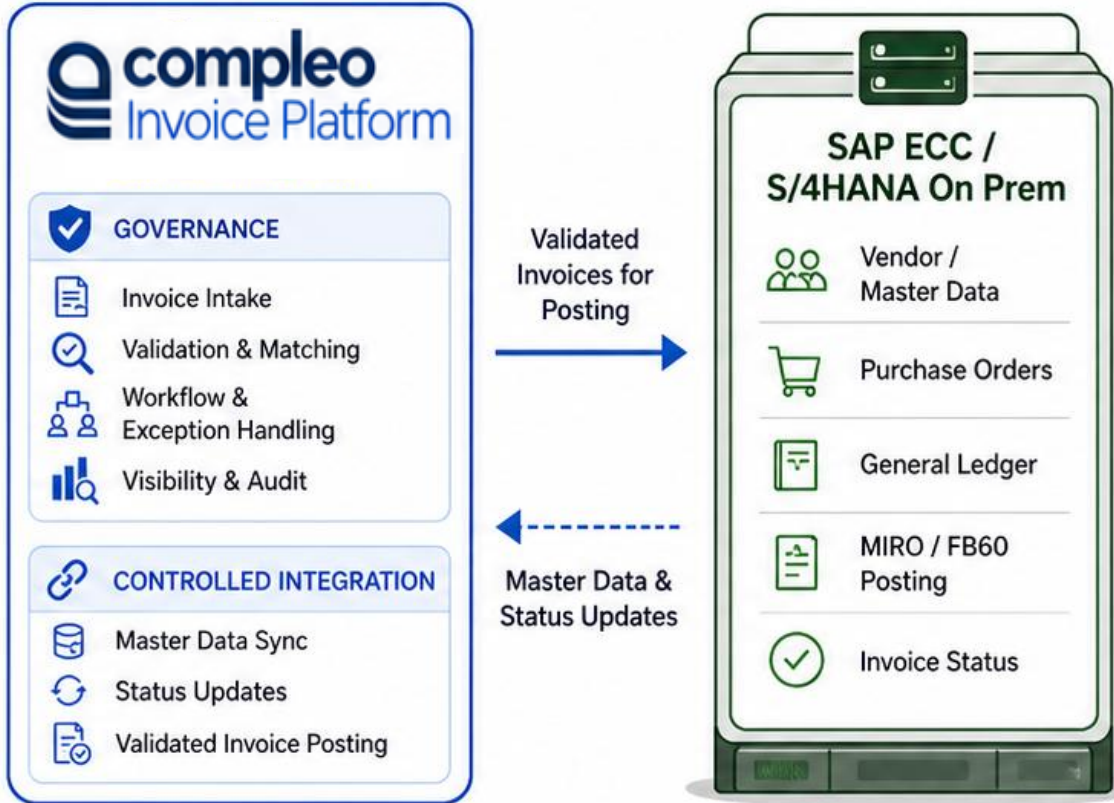
No SAP Core Changes. No Rework. Same Approach Across ECC and S/4HANA.

Externalized. Governed. Future-ready.

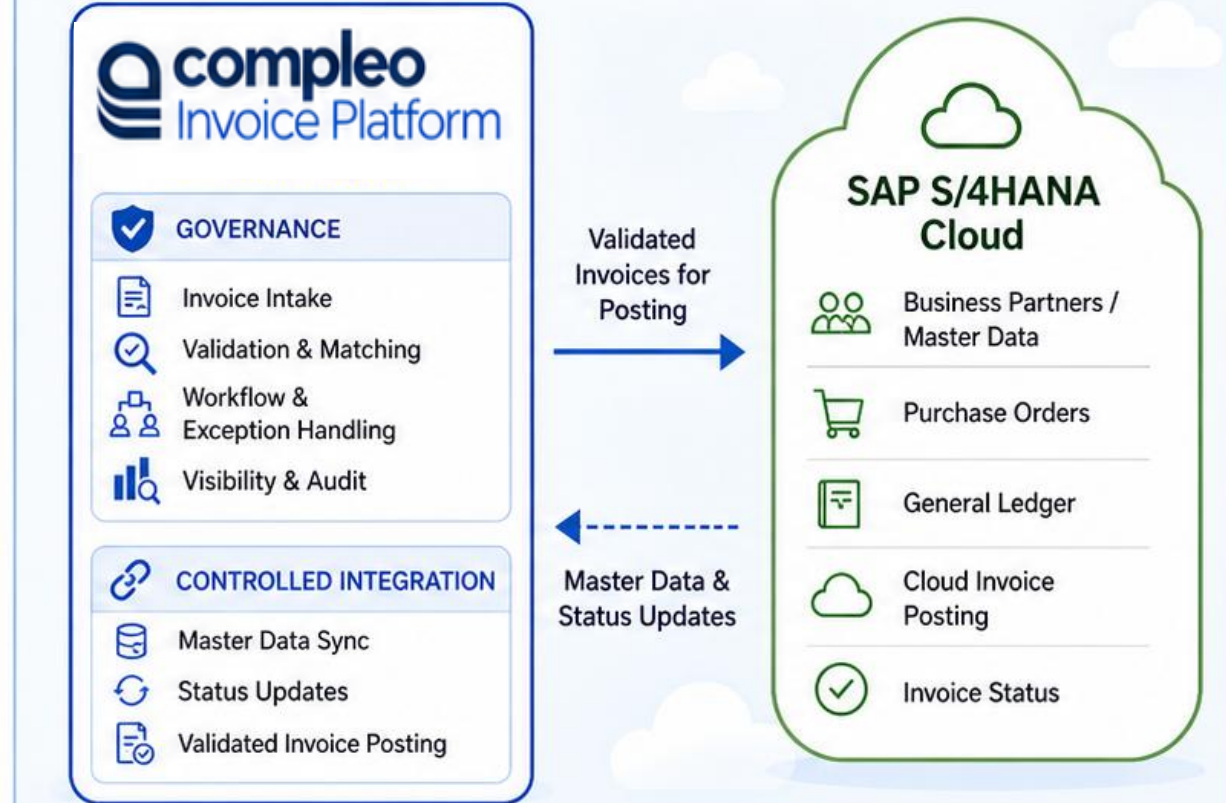
Independent, Synchronized, Integrated with SAP

On Prem and Cloud Architectures

ON PREM SAP ARCHITECTURE



CLOUD SAP ARCHITECTURE



No SAP Core Changes. Same CIP Governance Model Across On Prem and Cloud SAP Landscapes.

Independent. Synchronized. Integrated. Future-ready.

Demo: Full AP Flow - SAP Integration & Status Sync

This video will cover:

- **General AP Flow Tour**
- **E-Mail Ingestion** (PDF invoice)
- Digital Reception Routing
- AI-enhanced **Data Extraction**
- SAP **PO reconciliation**
- **SAP Status Updates** reflected in Compleo Invoice Platform

The screenshot displays the Compleo Invoice Platform interface. The main window shows an invoice from 'Domestic US Supplier 10' (Muncie IN 47305-2757, USA) to 'Symtrax Corporation' (5777 West Century Blvd - Suite 1745, Los Angeles CA 90045). The invoice date is 3/11/2026, and the invoice number is INV_121740. The payment terms are 'Net 30 days'. The delivery address is 200 East Ohio Street, Indianapolis IN 46105, Indiana. The purchase order number is 4500010451, and the contact is William Ross - Account Payable Dpt.

On the right side, there is a sidebar with various information sections:

- Information:** Status: Integrated; On Hold: No; Receipt Note: No; Validation Status: No.
- INTEGRATION:** N° / Status / Date: S105600718 / Parked / 03/11/2026 12:34:27 PM; Blocking Status: Blocked for payment; Message: No message.
- CUSTOMER INFORMATION:** Name / TaxId: Symtrax Corporation; Address: 5777 West Century Blvd Suite 1745; Postal Code / City: 90045 / Los Angeles.
- VENDOR INFORMATION:** Id / Name: 17300001 / Domestic US Supplier 1; Address: 198 S Ohio Ave; Zip Code / City: 47305-2757 / MUNCIE; State / Country: IN / US; Email: info@17300001.com; IBAN / SWIFT / Type: No data; TaxId: No data.
- DOCUMENT INFORMATION:** No data.

At the bottom, there is a table for 'Integrated lines (2)'. The table has columns for Item Code, Item Description, Quantity, Unit Price, Disc. Price, and Price w/o Tax. The data shows two items:

Item Code	Item Description	Quantity	Unit Price	Disc. Price	Price w/o Tax
10	SP001 Bearing	30.00	2,730.00	30.00	1,300.00
20	QM001 QM Regular	40.00	2,860.00	40.00	1,000.00

Compleo Invoice Platform

symtrax

Compleo Invoice Platform

Please enter your details to access our service.

Email
david@symtrax.com

Password
.....

Forgot Password?

Sign in

By clicking Sign in, you agree to Symtrax's [Terms and Conditions of Service](#)

0:00

Compleo Invoice Platform R26.2
Build: 03/03/2026 6:47:29 AM
Copyright © Symtrax 2026 - All rights reserved

CIP STP ASUG Shortened POBased.mp4

Demo: Quickly Process Structured Invoice – 150 Line Items

This video will cover:

- Reconciling **150-line items** PO Based Structured Invoice
- **Structured Invoice Visualization:** SAP PO vs Invoice Line Items
- “Suspicious Lines” & **“Auto-adjust”** functionality

The screenshot displays a software interface for processing a structured invoice with 150 line items. The interface is divided into several sections:

- Notes:** A text area containing a notice in French regarding payment delays and penalties.
- Articles:** A table titled "Show only 4 suspicious lines" with columns for Product Code, Description, Quantity, Amount, Unit Price, Unit, and Tax. The table lists four items related to "IMMOSCAP II - SHOULDER IMMOBILIZER".
- Customer Information:** A sidebar on the right showing details for "HELIO PROJETS" and "Spectre SA", including address and contact information.
- Invoice Lines (151):** A main table with columns for "To be kept", "Item Nu...", "Product Code", "Description", "Billable", "Billable Qty", "Billable A...", "Tax Code", "Tax Amount", "PO Qty", and "Delivered...". It shows three rows of items with their respective quantities and amounts.

At the bottom of the interface, there are navigation controls (Page 1 of 8) and action buttons: "Save", "Integrate", "Reject", and "Close".

Compleo Invoice Platform

https://compleoinvoiceplatform-demo.symtrax.com/invoices/received/all

David Ibarra Martin | Fourth coffee

R26.4

Mail Entries Vendor Invoices Self-billed Invoices Chorus Pro Approved Platform Peppol PA E-Reporting

All Invoices My Invoices Classified Invoices Manual upload

View Reprocess Manual Integration

Vendor	Received On	Purchase Orders	Total tax	Status	PO...	Docume...	Document number	Integration S...	Message
Spectre SA	04/30/2026 2:49:39 AM	2084544XX	1,269.92	New	Yes	05/27/2025	Nemerosus_lines_Product_co...	None	
Spectre SA	04/30/2026 1:47:15 AM	2084544XX	1,269.92	New	Yes	05/27/2025	Nemerosus_lines_Product_co...	None	
Spectre SA	04/28/2026 7:26:01 AM	2084927EN	1,129.22	New	Yes	05/27/2025	Nemerosus_lines_F2600004	None	
Spectre SA	04/28/2026 7:24:59 AM	2084927EN	1,129.22	New	Yes	05/27/2025	Nemerosus_lines_F2600003	None	
Spectre SA	04/28/2026 7:23:00 AM	2084927EN	1,129.22	Verification	Yes	05/27/2025	Nemerosus_lines_F2600002	None	
Spectre SA	04/28/2026 6:26:53 AM	2084927EN	1,129.22	Verification	Yes	09/11/2025	MG-PHARMAT-11-	None	
Costar	04/23/2026 10:24:28 AM		38.41	Verification	No	03/03/2026	123680959	None	
Forte Branded Products and A...	04/23/2026 10:12:50 AM	1970	0.00	Verification	Yes	04/05/2026	37026	None	
PINE VALLEY Pine Valley Co...	04/23/2026 9:53:44 AM			New	No	03/30/2026	2980042-001	None	
Alston & Bird LLP One Atlan...	04/23/2026 7:29:02 AM			New	No	09/29/2025	11688650	None	
Alston & Bird LLP	04/23/2026 7:29:02 AM			Verification	No	01/30/2025	11616471	None	
Spectre SA	04/22/2026 5:55:17 AM	1972	243.00	Verification	Yes	04/21/2026	589685	None	
Spectre SA	04/22/2026 3:13:01 AM	1972	243.00	Integrated	Yes	04/21/2026	589685	Parked	
SYMTRAX NL	04/21/2026 9:39:38 PM		0.00	New	No	12/01/2025	PDP_UBL_INVOICE_0216	None	
Forte Branded Products and A...	04/21/2026 9:50:19 AM	1970	0.00	Verification	Yes	04/05/2026	37026	None	
Smartaira	04/21/2026 9:27:01 AM		0.00	New	No	03/31/2026	1877817	None	

Page 1 of 21

1 - 50 of 1,031 items

5_26-ASUG CIP-StructuredFile.mp4

Demo: Good To Pay Validation Flow

This video will cover:

- **Multi-Stakeholder Approval Flow**
- Comments @ Request Level
- **One-Time** (temporary) Validator **Access**
- **Regular User** Validator **Access**
- **Audit Trail**
- Validate GTP

[Compleo Invoice Platform] Invoice validation access code

From: cip2602@symtrax.eu
To: ibarradavid97@aol.com

Wed, Mar 11 at 2:53 PM

Compleo Invoice Platform

Hello Simon Clark,

To complete the sign-in procedure and access the **Good to Pay** request of invoice # 34558407, please use the following one-time access code:

362898

This access code is valid for 5 minutes.

Thank you.

Check Attachments (0) **Validation (1)** Other requests (0) (0) ⓘ

DI David Ibarra Martin
Wed 03/11/2026 2:37:45 PM
To: Simon Clark
Vendor ZipCode is off by 1.... Also, can you confirm coding should be split 50/50 between these 2 ?

SC Simon Clark
Wed 03/11/2026 2:55:22 PM
To: David Ibarra Martin
APPROVED
Can't speak to the General Ledger coding split... but the zipcode being off isnt an issue. Vendor has made this mistake before. May be one of their invoice templates has yet to be updated.

DI David Ibarra Martin
Wed 03/11/2026 2:55:22 PM
To: demouser

Type a message

Message Validate GTP Reject GTP

Compleo Invoice Platform | Ocean_Computers_Invoice_34558 | +

https://compleoinvoiceplatform-demo.symtrax.com/invoices/received/all

1 of 1 | Page Width

Contact: Joe Wilson - Account Payable Dept

Item Code	Item Description	Qty	Unit Price	Price w/o Tax
CONS-IT	Enterprise IT Infrastructure Assessment	1	\$18,500.00	\$18,500.00
LIC-SEC	Enterprise Security License Package	150	\$120.00	\$18,000.00
CLD-BKP	Cloud Backup & DR Subscription - 12 mo	1	\$9,500.00	\$9,500.00
SUP-ENT	Enterprise Support Retainer - Annual	1	\$12,000.00	\$12,000.00
DEV-CUST	Custom Software Development Services	1	\$10,000.00	\$10,000.00

Net Amount:	\$68,000.00
Sales Taxes:	\$5,780.00
Total Amount to Pay:	\$73,780.00

Notes: Free Carrier - FCA Incoterm, the buyer is responsible for all freight costs
 Payment: Invoice to pay by Wire Transfer
 Account Nbr: 123456789 | Swift: ABC87UUUU
 Bank: Bank of America
 TaxID: ID765766545
 For help email us: sales@oceancomputers.com | (617) 391-5825 | www.OceanComputers.com

Check Attachments (0) Validation (0) Other requests (0) (0)

PostalCode / City: 90045 Los Angeles

VENDOR INFORMATION (1) Updated on 03/10/2026 8:26:48 AM

Id / Name: 20260742 Ocean Computers
 Address: 1515 Market Street
 ZipCode / City: 19102 PHILADELPHIA
 State / Country: US
 Email: accounts@oceancomputers.com
 IBAN / SWIFT / Type:
 Taxid: 98-7422470

DOCUMENT INFORMATION

Type: Invoice Without PO
 Document number: 34558407
 Description: 20260310 34558407
 Date (Document* / Due / Accounting): 03/10/2026 04/09/2026 03/11/2026
 Billing Period: MM/dd/yyyy MM/dd/yyyy

	From document*	From billable lines	Difference
SubTotal	68,000.00	68,000.00	0.00
TotalTax >	5,780.00	5,780.00	0.00
Total	73,780.00	73,780.00	0.00
Currency	USD		

INVOICE LINES Add Edit Delete

Account Number	Tax Code	Invoiced Amount	Total tax	Billing Period Start	Billing Period End	Debit/Credit	Description	cost center	project	Network
0064008000 - Depreciation Expense - Computer Software	11 - A/P Sales Tax, taxable, 7% (7.00%)	34,000.00	2,890.00			Debit				
0065001000 - Purchased Services	11 - A/P Sales Tax, taxable, 7% (7.00%)	34,000.00	2,890.00			Debit				

Save Integrate Reject Close

ASUG NON PO Validation Flow.mp4

Demo: PO Invoice Discrepancy Resolution & Non PO-Coding Example

This video will cover:

- **Invoice Reception:** One (1) Email with Two (2) Attachments
- Resolving **PO discrepancies**
- **One (1) Invoice** referencing **two (2) POs**
- **Historical Coding application** for Non-PO invoice
- Applying **Analytical Dimensions** for **Financial Analysis**

The screenshot displays the Symtrax APEX PROMO Invoices platform. On the left, an email interface shows two attachments: 'harbor_ridge_invoice_final-POismatch.pdf' and another invoice. The email header includes 'Region A <davidl@symtrax.com>' and 'To: CIP-SAPB1@symtrax.eu'. The email body contains a note: 'Please see attached invoices. Note: Statement of accounts appended to first invoice'. The attachments are previewed with details such as 'Type: Invoicing Document', 'Rotation: 0°', 'Invoice Pages: 1 To 1', and 'Accountant: David Ibarra Martin'. The second attachment is previewed with 'Type: Invoicing Document', 'Rotation: 0°', 'Invoice Pages: 1 To 2', and 'Accountant: David Ibarra Martin'. On the right, a detailed invoice is shown for 'Apex Promotional Solutions LLC' with a total amount of '\$1,041.80 USD'. The invoice includes shipping and billing addresses, project and invoice numbers, and a table of items with their quantities, prices, and amounts.

ITEM	QTY	PRICE	AMOUNT
Size: 13" W X 10" D X 10" H - Color: Blue	100	\$3.65	\$365.00
TOTAL UNITS	100		
Setup Cost - FREE: \$59.00 Value - Side 1		\$9.00	\$9.00
TOTAL			\$395.00
Reusable Grocery Tote Bags (13" x 10" x 10") complete with a ONE color:ONE location imprint			
Size: 13" W X 10" D X 10" H - Color: Black	200	\$1.72	\$349.00
TOTAL UNITS	200		
Setup Cost - FREE: \$59.00 Value - Side 1		\$9.00	\$9.00
TOTAL			\$367.00
Classic Promo Sunglasses complete with a ONE color:ONE location imprint			
Size: 3.875" H - Color: Yellow	250	\$1.22	\$305.00
TOTAL UNITS	250		
Setup Cost - FREE: \$59.00 Value - Side 1		\$9.00	\$9.00
TOTAL			\$395.00

Compleo Invoice Platform

https://compleoinvoiceplatform-demo.symtrax.com/mailentries

David Ibarra Martin | Fourth coffee

Mail Entries Vendor Invoices Self-billed Invoices Chorus Pro Approved Platform Peppol PA E-Reporting

View

Sender	Structure	Billing site	Subject		Received On	Step	Processed by
davidi@symtrax.com	Region A		APEX Promo Solutions Invoices for Harbor Ridge	2	05/03/2026 10:07:37 AM	Processed	David Ibarra Martin
davidi@symtrax.com	Region A		Demo Test	1	05/01/2026 2:12:23 PM	Need review	
davidi@symtrax.com	Region A		Forte Invoice	2	04/23/2026 10:12:50 AM	Processed	David Ibarra Martin
davidi@symtrax.com	Region A		PineValley Invoice	1	04/23/2026 9:53:44 AM	Processed	David Ibarra Martin
davidi@symtrax.com	Region A		FW: Invoice Processing Request - Indigo Champi...	2	04/23/2026 7:29:02 AM	Processed	David Ibarra Martin
FHELOT@symtrax.eu	Region A		Votre facture	1	04/22/2026 5:55:17 AM	Processed	Florian Helot
FHELOT@symtrax.eu	Region A		Votre facture	1	04/22/2026 3:13:01 AM	Processed	Florian Helot
davidi@symtrax.com	Region A		Forte Invoice	2	04/21/2026 9:50:19 AM	Processed	David Ibarra Martin
Ekhattir@symtrax.eu	Region A		Votre facture est prête !	1	04/21/2026 12:23:08 AM	Need review	
davidi@symtrax.com	Region A		Sending again...	3	04/16/2026 3:21:34 PM	Processed	David Ibarra Martin
SteveD@symtrax.com	Region A		factura pendiente	1	04/16/2026 10:34:18 AM	Processed	Steve Delgado
NMARQUEZ@symtrax.eu	Region A		Votre facture n°160305	1	04/16/2026 2:23:43 AM	Processed	Nicolas MARQUEZ - Comptable
LFRESSEGALOIS@symtrax.eu	Region A		1880	1	04/15/2026 5:53:42 AM	Processed	LouisFresse
Ekhattir@symtrax.eu	Region A		Votre facture est prête !	1	04/15/2026 1:48:20 AM	Processed	Eden KHATTIR
NMARQUEZ@symtrax.eu	Region A		Voici votre facture !	1	04/14/2026 7:43:25 AM	Processed	Nicolas MARQUEZ - Comptable
NMARQUEZ@symtrax.eu	Region A		Votre facture est prête	0	04/14/2026 7:40:18 AM	Rejected	
Ekhattir@symtrax.eu	Region A		Votre facture est prête !	1	04/14/2026 2:54:01 AM	Processed	Eden KHATTIR
FHELOT@symtrax.eu	Region A		Facture	1	04/13/2026 1:21:44 AM	Processed	Florian Helot
NMARQUEZ@symtrax.eu	Region A		votre facture fournisseur de SPECTRE SA	1	04/10/2026 5:28:25 AM	Processed	Nicolas MARQUEZ - Comptable

Page 1 of 19

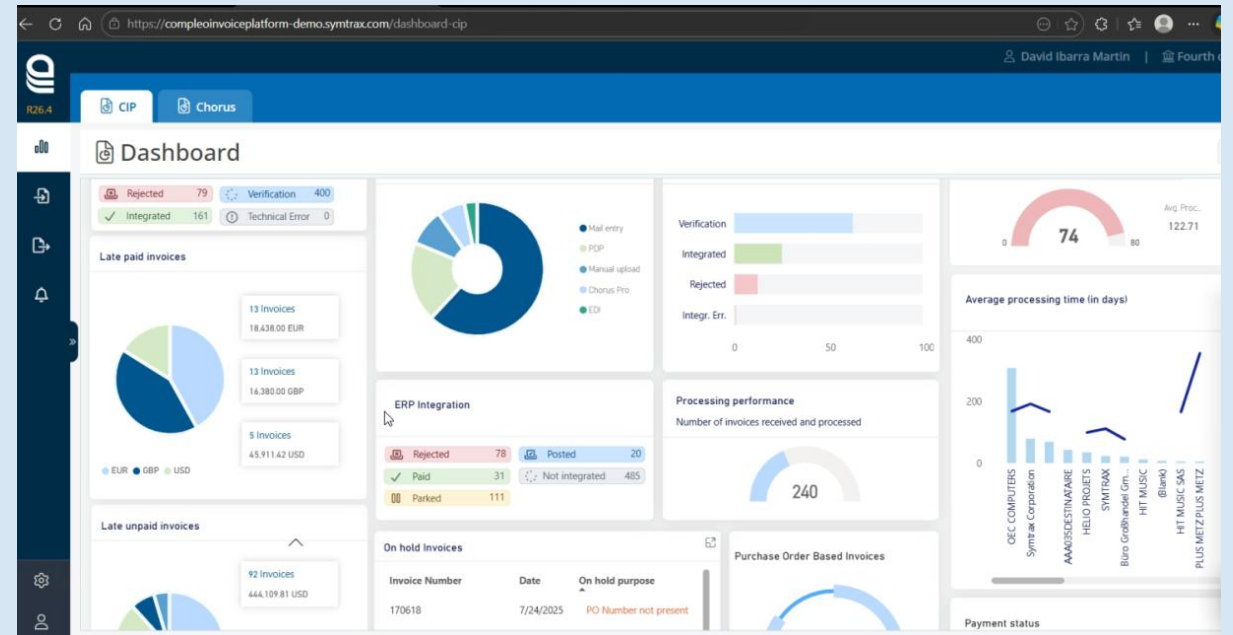
1 - 50 of 905 items

APEX Invoice examples (x2speed).mp4

Demo: Invoice Archiving & Team Visibility

This video will cover:

- **Archived Invoice Retrieval**
- **Dashboard Analytics** – Chart visibility for Team **for AP Managers / Supervisors**
- **Due Date Tracking** at Inbound Invoices view






 **Compleo Console**

Connect to Compleo Console



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- 25.2 -
Symtrax copyright 2025 Compleo Console

Storage + Visibility (2x Speed).mp4

Demo: Tax Coding

This video will cover:

- **Historical Coding**
- Different **Taxes applied** at different rates per line item

The screenshot displays the Symtrax invoice platform interface. The main window shows an invoice for Vendor: Pinnacle Business Services Group, Invoice #: PBS-77125, Date: 04/25/2026, and Bill To: Harbor Ridge Communities. Below the invoice details is a table of invoice lines:

Item	Description	Qty	Unit Price	Tax %	Tax Amt	Total
001	Building maintenance - Elevator Repair	3	420.00	10.2%	126.52	1,388.52
002	Copy Machine Paper (1,000 Sheets)	10	28.50	10.2%	29.07	314.07
003	Annual Adobe Acrobat Suite Membership	2	350.00	0%	0.00	700.00
004	Business courier & document delivery	6	18.00	6%	6.48	114.48
005	Inbound freight charges (materials delivery)	1	95.00	0%	0.00	95.00

Below the table is a section for 'INVOICE LINES' with 'Add', 'Edit', and 'Delete' buttons. A modal window titled 'Add Invoice Line' is open on the right, showing the following details:

- Account Number: 65300000100101
- Name: Office Supplies (HO, USA, GA)
- Invoiced Amount: 2,448.00
- Tax Code: LA - Los Angeles (10.20%)
- Total tax: 249.70
- Billing Period: MM/dd/yyyy
- Type: Debit (selected), Credit
- Description: Branch - (Total Assigned Amount:0.00)
- Assigned Amount: [input field], Ratio (%): [input field], Code: [input field]
- Product Line - (Total Assigned Amount:0.00)
- Distribution Channel - (Total Assigned Amount:0.00)

Compleo Invoice Platform

https://compleoinvoiceplatform-demo.symtrax.com/invoices/received/my

David Ibarra Martin | Fourth coffee

R26.4

Mail Entries Vendor Invoices Self-billed Invoices Chorus Pro Approved Platform Peppol PA E-Reporting

All Invoices My Invoices Classified Invoices Manual upload

View Reprocess Manual Integration

Last Updated is between '05/03/2026' and '05/03/2026'

Vendor	PO Based	Last Updated	Status	Document date	Billing site	Purchase Orders	Currency
Pinnacle Business Services Group	No	05/03/2026 12:20:06 PM	New	04/24/2026	OEC Co...		USD
Pinnacle Business Services Group	No	05/03/2026 12:17:07 PM	Integrated	04/24/2026	OEC Co...		USD
METRO OFFICE & FACILITY SERVICES LLC	No	05/03/2026 11:35:25 AM	Verificati...	04/14/2026	OEC Co...		USD
Apex Promotional Solutions LLC	No	05/03/2026 10:59:46 AM	Integrated	05/02/2026	OEC Co...		USD
Apex Promotional Solutions LLC	Yes	05/03/2026 10:57:12 AM	Verificati...	05/02/2026	OEC Co...	1973, 1974	USD
Apex Promotional Solutions LLC	Yes	05/03/2026 10:31:09 AM	Verificati...	05/02/2026	OEC Co...	1973, 1974	USD
Apex Promotional Solutions LLC	No	05/03/2026 10:24:31 AM	Integrated	04/05/2026	OEC Co...		USD

0:00

Page 1 of 1

1 - 7 of 7 items (1 selected)

Tax Coding Ex (2x Speed).mp4

Demo: SAP Data Table Connections

This video will cover:

- Quick Walkthrough of SAP Tables queried by CIP

Purchase Order...	Created ...	Last Updated	Vendor Nu...	Vendor Name	Total Am...	Currency C...	Purchase Cre...	Purchase Cre...	Purchasing Group
PO-12345-21P	09/03/2024 ...		DE0001	Becker Berlin Ltd.	22,200.00	EUR	Naser		
PL250722002	10/15/2025 ...	10/16/2025 5:45:04 AM	313286	BENNES VINCENT	796.41	EUR	SYMDEMO		Demo User
CA001	10/07/2025 ...		V80000	Dreamcast LTD	1,200.00	EUR			
C2/3498	05/27/2024 ...		12569	Le moulin	139.00	EUR	Emma		Emma
BC202500175	05/15/2025 ...		401387	LACTALIS C. H. F	481.90	EUR	Emma		Emma
BC202500166	05/22/2025 ...		401396	LACTALIS FEED	67,626.00	EUR	Emma		Emma
BC202500150	05/22/2025 ...		401534	PROLAIDIS	648.55	EUR	Emma		Emma
BC202500136	05/22/2025 ...		401401	MILK RITE	6,711.00	EUR	Emma		Emma
51665165	08/29/2024 ...		0000000000...	DESTINAIRE CPP	50,000.00	EUR	Vianney		
4500017507	09/20/2022 ...	10/06/2025 2:20:42 AM	0000003817		15,750.00	USD	SYMDEV		Dickens, B.
4500000001	06/25/2025 ...		2000	CHAMBRE DE COMMERCE & ...	324.00	EUR			
2084927EN	04/28/2026 ...		V90000	Spectre SA	16,986.71	USD			
20845440x	04/30/2026 ...		V90000	Spectre SA	18,657.57	EUR			
20240216-AM	04/09/2024 ...		10243	Advanced Plastics GmbH & ...	1,931.92	EUR	AM		
2000	12/17/2024 ...		Fuites Fix		570.00	EUR			SYMTRAX
1974	05/02/2026 ...	05/03/2026 10:44:26 ...	V15152601	Apex Promotional Solutions ...	573.73	\$			
1973	04/30/2026 ...	05/03/2026 10:44:22 ...	V15152601	Apex Promotional Solutions ...	4,053.96	\$			
1972	04/21/2026 ...	04/22/2026 6:08:13 AM	V90000	Spectre SA	1,458.00	EUR			
1971	04/20/2026 ...	04/21/2026 7:05:09 AM	V90000	Spectre SA	1,458.00	EUR			
1970	04/20/2026 ...	04/23/2026 10:18:13 ...	V15152601	Apex Promotional Solutions ...	1,032.71	\$			

The screenshot displays the Compleo Invoice Platform interface. At the top, there are navigation tabs for Mail Entries, Vendor Invoices, Self-billed Invoices, Chorus Pro, Approved Platform, Peppol, and PA E-Reporting. Below these are filters for All Invoices, My Invoices, Classified Invoices, and Manual upload. The main area features a table of invoices with the following columns: Vendor, Received On, Purchase Orders, Total tax, Status, PO..., Docume..., Document number, Accountant, and Dt. The table lists various vendors such as Pinnacle Business Services, METRO OFFICE & FACILITY SERVICES, Apex Promotional Solutions LLC, and Spectre SA. The Status column shows different states like Integrated, Verification, and New. The bottom of the interface shows pagination: Page 1 of 21 and 1 - 50 of 1,041 items.

Vendor	Received On	Purchase Orders	Total tax	Status	PO...	Docume...	Document number	Accountant	Dt
Pinnacle Business Services Gr...	05/03/2026 12:19:54 PM		164.07	Integrated	No	04/24/2026	PBS-77125	David Ibarra Martin	
Pinnacle Business Services Gr...	05/03/2026 12:11:14 PM		164.07	Integrated	No	04/24/2026	PBS-77124	David Ibarra Martin	
METRO OFFICE & FACILITY SER...	05/03/2026 11:29:00 AM		0.00	Verification	No	04/14/2026	MOFS-45872	David Ibarra Martin	0
Apex Promotional Solutions LLC	05/03/2026 10:40:09 AM	1973, 1974	0.00	Verification	Yes	05/02/2026	31200	David Ibarra Martin	
Apex Promotional Solutions LLC	05/03/2026 10:40:09 AM		0.00	Integrated	No	05/02/2026	39142	David Ibarra Martin	
Apex Promotional Solutions LLC	05/03/2026 10:07:37 AM	1973, 1974	0.00	Verification	Yes	05/02/2026	31298	David Ibarra Martin	
Apex Promotional Solutions LLC	05/03/2026 10:07:37 AM		0.00	Integrated	No	04/05/2026	37027	David Ibarra Martin	
Metro Office & Facility Service...	05/02/2026 2:57:58 PM		0.00	Integrated	No	04/14/2026	MOFS-45872	David Ibarra Martin	0
Apex Promotional Solutions LLC	05/02/2026 2:30:44 PM		0.00	Integrated	No	04/05/2026	37027	David Ibarra Martin	
Apex Promotional Solutions LLC	05/02/2026 2:19:41 PM		0.00	Integrated	No	04/05/2026	37027	David Ibarra Martin	
Spectre SA	04/30/2026 2:49:39 AM	2084544XX	1,269.92	New	Yes	05/27/2025	Numerous_lines_Product_co...	Accountant SAPB1	0!
Spectre SA	04/30/2026 1:47:15 AM	2084544XX	1,269.92	New	Yes	05/27/2025	Numerous_lines_Product_co...	David Ibarra Martin	0!
Spectre SA	04/28/2026 7:26:01 AM	2084927EN	1,129.22	New	Yes	05/27/2025	Numerous_lines_F2600004	David Ibarra Martin	0!
Spectre SA	04/28/2026 7:24:59 AM	2084927EN	1,129.22	New	Yes	05/27/2025	Numerous_lines_F2600003	David Ibarra Martin	0!
Spectre SA	04/28/2026 7:23:00 AM	2084927EN	1,129.22	Verification	Yes	05/27/2025	Numerous_lines_F2600002	Bernard Aldebert	0!
Spectre SA	04/28/2026 6:26:53 AM	2084927EN	1,129.22	Verification	Yes	09/11/2025	MG-PHARMAT-11-	Bernard Aldebert	0!

ERP Table Connectivity.mp4

Questions & Answers



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