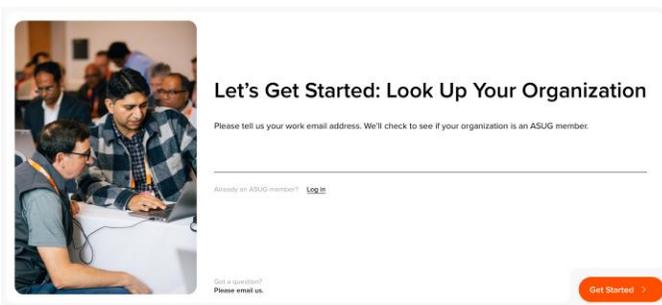




Set Up Your ASUG Profile

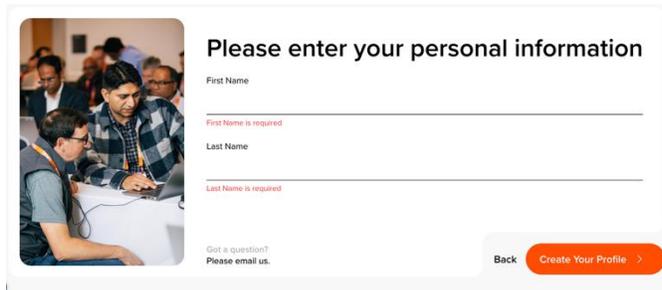
Step 1: Visit <https://www.asug.com/register>. Enter your company email address and select **Next**.



Step 2: Select **Create Your Profile**.



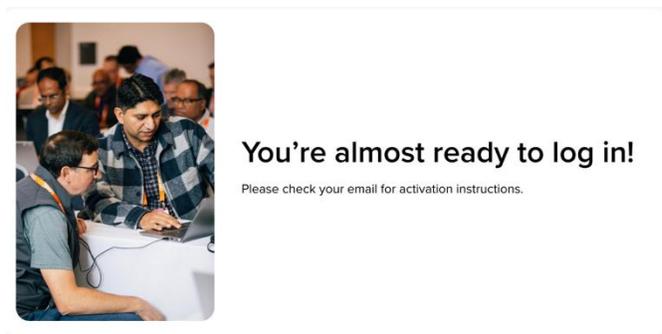
Step 3: Enter your first and last name, then select **Next**.



The screenshot shows a registration form with the following elements:

- Title:** Please enter your personal information
- Fields:** Two text input fields for "First Name" and "Last Name".
- Validation:** Red error messages "First Name is required" and "Last Name is required" are displayed below each field.
- Footer:** "Got a question? Please email us." and a "Back" button.
- Action:** A prominent orange button labeled "Create Your Profile" with a right-pointing arrow.

Step 4: Check your email for activation instructions. If you don't see the activation email, be sure to check your Spam or Junk folder.



Step 5: Create and confirm your password.

Choose a password

New passwords must meet the following criteria:

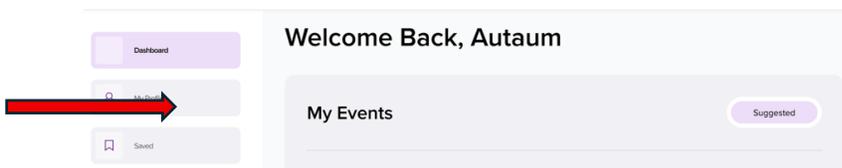
- Contains at least 8 characters
- Contains both upper-case and lower-case letters
- Contains one or more numerical digits
- Contains at least one special character (@, #, \$)
- Passwords match

New Password

Confirm Password

Step 6: You will be redirected to the login page. If not, go to <https://www.asug.com/login>.

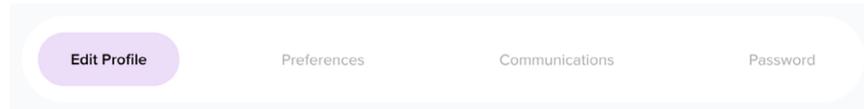
Once logged in, select **My Profile** to begin editing your individual profile.



Within the **Profile** section, there are four areas where you can set your preferences:

- **Edit Your Profile:** Update your address and follow communities. Selecting communities will redirect you to the **Group Directory**, where you can join communities of interest, such as an ASUG Chapter or ASUG Community. To return to your profile, select your name at the top of the page and choose **Profile Preferences** from the dropdown menu.

- **Preferences:** Select your Topics of Interest, Subtopics, Content & Programming preferences, Industries, and SAP product interests. Be sure your selections are highlighted in orange, then select **Save** at the bottom of the page.
- **Communications:** Choose which ASUG communications you'd like to receive.



Questions? Connect with your dedicated Customer Success Manager or email memberservices@asug.com.

Thank you for being an ASUG member!